

Academic Policy Council Agenda
Wednesday September 21
HPNP Building Rm 4233 (Dean's Conference Room)
3:30 pm

1. Call to order and introductions
2. Approval of minutes from April 20, 2016
3. **New business:**
 - a. 12-Day Rule: Proposed new wording -Angela Lindner
 - b. Exam Policy-Angela Lindner
 - c. Faculty Course Evaluations-Angela Lindner
 - d. Implications of new textbook law –shall we invite a presenter? Susan Schaffer
4. **Old Business:**
 - a. Development of APC Council White Paper on Course Evaluations?

Academic Policy Council Minutes (DRAFT)

April 20, 2016

101A Bryan Hall (Dean's Conference Room)

3:30 p.m.

Attendees

Horace Tucker, Beverly Sanders, Nicole Stedman, Angel Kwolek-Folland, Sustan Schaffer, Lauren Solberg, Sue Alvers and Hans van Oostrom.

Call to Order

Beverly Sanders, Chair, called the meeting to order at 3:32 p.m. and the March minutes were approved.

Spring Break and Exam Schedules

- President Fuchs asked the council to look at the spring break and exam schedules after receiving a letter from a concerned parent. Should there be a policy?
 - Faculty Senate passed a request that spring break be the eighth week of the spring term.
 - Many instructors give students a choice if they wish to take the midterm before spring break for after.
 - There doesn't seem to be any clear delineation what students prefer. Half want the midterm before spring break and the other have after.
 - Susan Schaffer made a motion that there should be no university policy about when midterms should be given. Lauren Solberg seconded. The motion passed unanimously.

President Fuch's letter to student on teaching evaluations

- Beverly reminded the council that it requested that the President send out an email to students encouraging student to fill out the online teaching evaluations. Beverly talked to the President recently and he agreed.
 - Angel suggested that next year the council write a white paper on best practices encouraging students to complete course evaluations. Discussion will continue next year.
 - The Provost's website has faculty resources: tss.it.ufl.edu

Student Honor Code violations and teaching evaluations

- APC asked Welfare Council to review the honor code policy. Currently students who haven't been to class or are in a holding pattern due to student conduct issues can still evaluate an instructor. Concern was raised that these students might give a bad evaluation. The Welfare Council stated the department chairs have a way to handle bad evaluations and there is not a need to continue discussion. APC discussion will continue next year.

Nicole Stedman asked the council to review the Kratzer Proclamation draft. Plans are for the senate to give Dr. Kratzer the proclamation at the May Senate meeting.

Susan Schaffer was elected as the APC chair for 2016-2017.

The council adjourned the meeting at 4:11 p.m.